

PROTOCOL OF THE NEGOTIATIONS

Applied to:

Case no.:

Negotiations were conducted on at
 (Company name, address)

Participate in the negotiations: :

On the part of the Contractor / Seller:

1. (Name)
2.
3.

On the part of the Ordering Party:

1. (Name)
2.
3.

Subject of negotiations:

CONDUCTED NEGOTIATIONS:

1. As regards the terms of the contract:

(fill in properly)
 The contractor accepts the terms of the contract template/ does not accept the terms of the contract,
 attachment to the invitation to negotiate of day

The contractor makes the following comments to the presented contract template:

Negotiating the terms of the contract after presenting the Contractor's comments:

The contract template agreed by the parties constitutes an appendix to these minutes.

2. With regard to the price for the performance of the contract:

The Ordering Party's proposal for the price for the performance of the subject of the contract:

- 1) _____ PLN net (in words: _____)
- 2) VAT tax (VAT rate of _____) _____ PLN
(in words: _____)
- 3) _____ PLN gross (in words: _____)

Contractor / Seller's offer for the price for the performance of the contracting entity:

- 1) _____ PLN net (in words: _____)
- 2) VAT tax (VAT rate _____) _____ PLN
- 3) _____ PLN gross (in words: _____)

After conducting negotiations for the performance of the subject of the contract, the parties agreed:

- 1) _____ PLN net (in words: _____)
- 2) VAT tax (Vat rate _____) _____ PLN
(in words: _____)
- 3) _____ PLN gross (say: _____)

NOTES for the protocol:

Enter if they are

Enter if they are

- 1. _____
- 2. _____
- 3. _____

The report was drawn up in 2 identical copies: 1 for the Contractor / Seller and
for the Ordering Party.

The protocol has now been completed..

Name and Surname

Name and Surname
